

國立清華大學半導體研究學院研究生抵免學分辦法
National Tsing Hua University College of Semiconductor Research
Regulations for Graduate Credit Transfer

中華民國111年5月25日110學年度第4次院務會議通過
中華民國112年4月13日111學年度第10次院務會議通過
中華民國114年6月19日113學年度第10次院務會議通過
Approved at the CoSR Affairs Meeting on June 19, 2025

第一條 國立清華大學(以下簡稱本校)半導體研究學院(以下簡稱本院)為辦理學生抵免學分事宜，依據本校學則訂定「國立清華大學半導體研究學院研究生抵免學分辦法」(以下簡稱本辦法)。

To handle graduate credit transfer matters, the College of Semiconductor Research at National Tsing Hua University (hereinafter referred to as “CoSR”) establishes the “Regulations for Graduate Credit Transfer of the College of Semiconductor Research, National Tsing Hua University” (hereinafter referred to as “the Regulations”) in accordance with the Academic Regulations of National Tsing Hua University (hereinafter referred to as “NTHU”).

第二條 本院學生合於以下規定之一且持有相關證明者，得申請抵免學分：

Students of CoSR who meet one of the following conditions and provide supporting documentation may apply for credit transfer:

一、先修讀學分後考取修讀學位者。

Those who earn credits before matriculating into a degree program.

二、重考生或重新申請入學之新生。

Re-applicants or newly admitted students who are re-applying.

三、修讀學、碩、博士學位期間，修習碩士班、博士班課程成績達本院抵免規定者。

Individuals who, during their undergraduate, master's, or doctoral degree studies, have completed master's or doctoral level courses with grades meeting the credit exemption criteria of CoSR.

四、經本校或本院核准出國進修、交換或修讀雙聯學位者。

Individuals who have been approved by NTHU or CoSR for overseas study, exchange programs, or dual degree programs.

五、在本校肄業（休學）期間，於他校所修習之科目學分，持有證明者。

Individuals who possess official documentation for courses and credits earned at other institutions during their period of academic leave or suspension from NTHU.

六、雙重學籍學生於他校修習之學分得申請抵免，在本校具雙重學籍者，除另有規定外，抵免比照跨校辦理。

Students holding dual enrollment may apply for credit exemption for courses completed at other institutions. For those with dual enrollment at NTHU, credit exemption procedures will follow inter-university guidelines, unless otherwise stipulated.

前項各款學生於申請學分抵免時，申請抵免之課程與學分不得有重覆採計於其它學位之情形，倘有此情將不予受理。惟經本院核准修讀雙聯者，不受此限。

When students falling under the aforementioned categories apply for credit exemption, the courses and credits for which exemption is sought must not have been previously counted towards another degree. Applications found to violate this stipulation will not be processed. However, this restriction does not apply to individuals approved by CoSR to pursue dual degrees.

第三條

第二條第一項第一至三款、第五至六款各款所列者，申請抵免學分之規定如下：

For individuals specified in Subparagraphs 1 to 3 and 5 to 6 of Paragraph 1, Article 2, the regulations governing applications for credit exemption are as follows:

一、申請抵免學分之範圍以本院承認之課程為限，學院之共同必修、通才必修、專業必修不可以跨單位修習之學分抵免。

The scope of courses eligible for credit exemption is limited to those formally recognized by CoSR. Credits earned from courses taken across different units are not permitted for the exemption of College-level common compulsory courses, general education compulsory courses, or professional compulsory courses.

二、申請抵免學分之成績與學分數認列上限：

Maximum Limits for Grades and Credits Recognized for Exemption Applications:

(一) 碩士生抵免之課程成績須達 73 分(或等級制 B)以上，如擬抵免 6 學分以上者，成績需均須達 77 分(或等級制 B+)以上，至多可申請抵免 9 學分。

For master's students, courses eligible for credit exemption must have a grade of 73 (or a B grade on a letter grading scale) or higher. If a student wishes to exempt 6 credits or more, all grades must be 77 (or B+ on a letter grading scale) or higher. A maximum of 9 credits may be applied for exemption.

(二) 博士生抵免之課程成績須達 70 分(或等級制 B-)以上，至多可申請抵免 12 學分。

For doctoral students, courses eligible for credit exemption must have a grade of 70 (or a B- grade on a letter grading scale) or higher. A maximum of 12 credits may be applied for exemption.

(三) 專業選修認列上限依「半導體研究學院碩、博士生、跨部、跨校院系所修課申請表」須知辦理；碩士生至多認列 6 學分；博士生至多認列 9 學分；外籍生經指導教授與部主任同意為原則，不受前述限制。

The maximum limits for recognizing professional elective credits are governed by the guidelines of the "Master's/Ph.D. Program Cross-Department and Cross-Institution Course Enrollment Application Form." Master's students may recognize a maximum of 6 credits; doctoral students may recognize a maximum of 9 credits. International students, as a general rule and with the approval of their advisor and department head, are not subject to the aforementioned restrictions.

三、學生申請抵免學分，應於入（轉）學當學年第一學期或台灣聯合大學系統學生逕讀博士學位當學年第一學期一次辦理完畢，申請期限依學校註冊組所訂日期為準，逾期不受理。惟合於第二條第四款規定者，至遲須於取得成績或學分證明後之次學期（年）加退選截止前辦理完畢。前項於期限內提出學校電子表單申請者，或已提出申請但資料未備齊者，不得辦理。

Students applying for credit exemption must complete the process in the first semester of their admission (or transfer) year, or, for Taiwan University System students directly admitted to a doctoral program, in the first semester of that academic year. The application deadline is determined by the NTHU Registrar's Office, and late applications will not be accepted. However, for those who meet the criteria specified in Subparagraph 4, Article 2, the application must be completed by no later than the add/drop deadline of the semester (or academic year) following the acquisition of their grade or credit certificate. For the preceding paragraph, applications submitted via the NTHU's electronic form within the deadline, or applications submitted but with incomplete documentation, will not be processed.

四、申請抵免學分者須依流程備妥繳交下列文件：

Applicants for credit exemption must prepare and submit the following documents in accordance with the established procedures:

(一) 註冊組要求之文件為「歷年成績單」、「修習碩博士班科目學分證明」。

The documents required by the Registrar's Office are "Transcripts" and "Certificates of Master's/Doctoral Course Credits."

(二) 本院要求之文件為「半導體研究學院碩博士班學分課程抵免之授課教師及指導教授意見表」、非本院所開課程須另檢附「課程大綱」、「上課筆記」以利審核。

The documents required by CoSR are the "Master's/Doctoral Program Credit Exemption Instructor and Advisor Opinion Form," and for courses not offered by CoSR, a "Course Syllabus" and "Class Notes" must also be submitted to facilitate the review process.

(三) 請於學校電子表單系統提出「研究生學分抵免申請表」，並上傳前述要求文件。

Please submit the 'Graduate Student Credit Exemption Application Form' through NTHU's electronic form system and upload the aforementioned required documents.

第四條 第二條第一項第四款者，應依前條第一項第一款辦理，並依下列規定辦理：

For those specified in Subparagraph 4 of Paragraph 1, Article 2, the application should be processed in accordance with Subparagraph 1 of Paragraph 1 of the preceding article, and also adhere to the following regulations:

- 一、至遲須於取得成績或學分證明後之次學期（年）加退選截止前辦理完畢。應屆畢業生請於註冊日前辦理完畢。

Applications must be completed no later than the add/drop deadline of the semester (or academic year) following the acquisition of the grade or credit certificate. Graduating students must complete the process before the registration date.

- 二、在境外大專校院修讀之科目學分，其學分轉換以授課時數及修課內容作為學分換算及科目抵免之原則，依「國立清華大學學生抵免學分辦法」辦理。

For courses and credits earned at higher education institutions abroad, credit conversion will be based on instructional hours and course content, following the principles outlined in the 'National Tsing Hua University Regulations for Student Credit Exemption'.

- 三、申請抵免學分者須依流程備妥繳交下列文件：

Applicants for credit exemption must prepare and submit the following documents in accordance with the established procedures:

- (一) 註冊組要求之文件為「修課成績證明(成績單)正本」。

The document required by the Registrar's Office is the original transcript (Course Grade Certificate).

- (二) 本院要求之文件為「課程大綱」、「上課筆記」以利審核。

The documents required by CoSR are the "Course Syllabus" and "Class Notes" to facilitate the review process.

- (三) 請提交「國立清華大學雙聯/交換/休學期間至他校修讀學生抵免學分申請表」檢附前述要求文件至相關單位辦理。

Please submit the "National Tsing Hua University Dual Degree/Exchange/Leave of Absence Student Credit Exemption Application Form for Studies at Other Institutions," along with the aforementioned required documents, to the relevant unit for processing.

- (四) 欲以海外姐妹校交換申請計畫認列本院實習學分者，請另檢附「半導體研究學院實習表單」至本院辦理。

Students who wish to have their internship credits recognized by CoSR through an overseas sister school exchange program should also submit the "Internship Form" to CoSR for processing.

第五條 學分之抵免，其學分數不同時之處理原則：

Principles for Credit Exemption When Course Credits Differ:

- 一、以少抵多者：抵免後，以少學分登記。不足之學分應補足所差科目學分，或經學院同意修習相關課程。若無科目名稱相同、內涵或性質相近之科目可補修者，不得辦理抵免。

Exempting a greater number of credits with fewer credits: After exemption, the lesser number of credits will be registered. The deficit in credits must be compensated by

completing the required courses, or by taking related courses with CoSR's approval. If there are no courses with identical names or similar content/nature available for makeup, the credit exemption will not be processed.

二、以多抵少者：抵免後，以少學分登記。

Exempting a lesser number of credits with a greater number of credits: After exemption, the lesser number of credits will be registered.

三、抵免科目名稱或實質內涵應相符。

The name or substantive content of courses eligible for credit exemption must be consistent.

第六條 抵免學分之審核，應經指導教授及本院各部主任審核，非本院列表課程須先徵得抵免課程之授課教師同意，方得辦理；抵免學分數如有異議，得檢具相關說明及證明文件送本院院務會議審定之。

Credit exemption applications must be reviewed by the student's advisor and the chairs of each department within CoSR. For courses not listed by CoSR, prior consent from the instructor of the course to be exempted must be obtained before processing. Should there be any objection regarding the number of credits exempted, relevant explanations and supporting documents may be submitted to CoSR's faculty meeting for deliberation and decision.

第七條 本辦法未盡事宜，悉依本校相關規定辦理。

Matters not covered by these regulations shall be handled in accordance with relevant NTHU's regulations.

第八條 本辦法經本院院務會議通過後實施。

These regulations shall be implemented upon approval by the CoSR Research Affairs Meeting.